



**ECONOMIC  
DEVELOPMENT &  
PLANNING FUNDS  
GRANT REQUEST**

BEAUTIFICATION GRANT | 2024



**Hamilton County**  
DEVELOPMENT AUTHORITY

Chadd Mathis  
Executive Director, HCDA  
cmathis@hamiltoncda.org  
386.855.1426

## **BEAUTIFICATION GRANT ECONOMIC DEVELOPMENT & PLANNING FUNDS GRANT REQUEST**

### **ABOUT THE HAMILTON COUNTY DEVELOPMENT AUTHORITY**

The Hamilton County Development Authority (HCDA) assists the county's existing businesses grow while attracting new investments and industry to the community. Through its recruitment efforts the HCDA's fosters the growth of higher wage jobs and the quality of place for its residents. The HCDA was formed in 1960 by an act of the state legislature and consists of eight members appointed by the Governor. For more information visit: [www.hamiltoncda.org](http://www.hamiltoncda.org).

### **GRANT PURPOSE »**

Hamilton County Development Authority has established a Beautification Grant Program in an effort to improve the visual appearance of Hamilton County Businesses.

The grant opportunity is available to all retail, commercial and industrial businesses. The Development Authority has established a budget of \$25,000 for this program and businesses are eligible to receive up to \$2,500 in matching funds. Applications are prioritized on a first come, first served basis.

Funds can be used for any exterior beautification including:

- fixed plants, trees, shrubs,
- exterior paint, exterior doors/windows, awnings
- or other exterior aesthetic improvements.

### **AUTHORIZATION HISTORY »**

The Florida State Legislature enacted the Hamilton County Phosphate Severance Tax Economic Development/Planning Fund (Section 211.3103, Florida Statutes) in response to the growing need of designated distressed Florida counties to provide additional revenue sources for economic development/planning activities to stimulate the local economy.

### **TIMETABLE FOR REVIEW »**

Applicants will be notified by the Development Authority upon approval and will have 90 days to complete the project. Upon completion of the project, applicants should submit "After" photos along with paid invoices/receipts and will then be reimbursed for one-half of approved costs, up to \$2,500.00.

This program ends April 30th or when the designated budget of \$25,000 has been exhausted, whichever comes first.

Hamilton County Development Authority may request additional information from Applicant if needed to determine eligibility for the program.

**APPLICANTS MUST RECEIVE WRITTEN APPROVAL FROM THE DEVELOPMENT AUTHORITY PRIOR  
TO MAKING IMPROVEMENTS OR SPENDING FUNDS UNDER THIS GRANT PROGRAM.**

## **PART 2 | BACKGROUND & PROJECT NARRATIVE**

To apply for this program, applicants should prepare a proposal and submit it to Hamilton County Development Authority Executive Director. The proposal should be prepared in a Word Document and can be submitted via email, United States Mail, (or other carrier service) or hand delivered.

**The completed grant application form should be submitted to the Development Authority.**

### **PROPOSALS SHOULD INCLUDE**

- A. Applicant Name (Business Name)
- B. Applicant Address (Business Address)
- C. Tax Parcel ID Number
- D. Property Owner Name, if other than Applicant
- E. Signed authorization by Property Owner if the business property is leased/rented or not otherwise owned by Applicant
- F. A written description of the proposed improvements, explaining in detail what beautification improvements will be done under the grant
- G. A detailed itemization of costs
- H. Before and After photos. Before photos should be submitted with application and “After” photos must be submitted with paid receipts for reimbursement.



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